



ORDER FORM

DESIGN – TEXT SUPPLIED

The client shown below is hereby hiring Brazzell Marketing Agency to provide professional design services. This includes the use of stock photography already in our inventory. BMA agrees to provide up to three proofs under this agreement (the initial proof followed by up to two rounds of revisions). BMA will make additional proofs and revisions for additional fees starting at, but not limited to, \$10.50 per quarter hour. BMA will provide digital format proofs by e-mail or laser-printed proofs by first class mail. Customer understands that proofs in other print processes or formats are not available.

This does not include writing, text proofreading, text alteration, or changes to text. If the client chooses to alter the text provided after design work has begun, an additional fee will be charged over and above the design fee. The fee will be based on \$10.50 per quarter hour of additional work created.

This agreement does not cover the printing of the promotional piece designed by BMA. BMA will make print broker services available at an additional fee. Design work is a prepay service.

Fee: _____

Printed Piece Description: _____

Business Name: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Shipping Address: _____

PAYMENT:



Credit Card: Total Authorized Charge: _____

Card #: _____ - _____ - _____ - _____ Exp. ____ / ____

CV2 (three digit code from back of card): _____

Name on Card: _____

Billing Address for Card: _____

Authorized Signature: _____

Fax credit card payments to: BMA at (276) 236-5070

Check:

Make checks payable to: Brazzell Marketing Agency

Mail check to: Brazzell Marketing Agency

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